

**Ezra T. Clark Family Organization  
Board Member Meeting  
Agenda & Meeting Minutes**

GENERAL INFORMATION	
<b>Date:</b>	March 31, 2017
<b>Presiding:</b>	David S. Clark
<b>Meeting Objective:</b>	Semi-annual meeting
<b>Location:</b>	Old Meeting House, Farmington, UT and Virtually via conference call

BOARD MEMBERS AND FAMILY REPS: (P : PRESENT, A : ABSENT)			
<b>David S. Clark</b> ( <i>President</i> )	P	<b>Alan Steed</b> ( <i>Susan Alice</i> )	A
<b>Rick Knowlton</b> ( <i>Vice-President, Sarah Lavinia</i> )	A	<b>Claudia Cannon</b> ( <i>Laura Blanche</i> )	A
<b>Alisha Clark</b> ( <i>Hyrum Don Carlos</i> )	P	<b>Kelly Clark</b> ( <i>Joseph Smith</i> )	A
<b>Jay Clark</b> ( <i>Wilfred Woodruff</i> )	A	<b>Kimball Clark</b> ( <i>Charles Rich</i> )	P
<b>Irene Jeppsen</b> ( <i>Timothy Baldwin</i> )	A	<b>Marylin Tanner Jones</b> ( <i>Annie Vitale</i> )	A
<b>James E. Clark</b> ( <i>Nathan George</i> )	A	<b>Jill Peterson</b> ( <i>Eugene Henry</i> )	A
<b>Ronald Smith</b> ( <i>Mary Elizabeth</i> )	A	<b>Kelly Wight</b> ( <i>Horace Wells, Secretary</i> )	P
<b>Gordon Clark</b> ( <i>Edward Barrett</i> )	A	<b>Richard Clark</b> ( <i>Treasurer</i> )	A
<b>Jean Brown</b> ( <i>Amasa Lyman</i> )	A	<b>Ralph Clark</b> ( <i>Genealogical Representative</i> )	P
OTHER ATTENDEES			
<b>Steven Steed</b> ( <i>Susan Alice</i> )		<b>Sally Clark</b> ( <i>Charles Rich</i> )	
<b>Steve Porter</b> ( <i>President, Porter Family</i> )		<b>Bruce Black</b> ( <i>Porter Family</i> )	
<b>Dean Smith</b> ( <i>Porter Family, Treasurer</i> )		<b>Kevin Porter</b> ( <i>Porter Family</i> )	
<b>Geri Graybill</b> ( <i>Porter Family</i> )			
INFO RECEIVED PRIOR TO MEETING IN LIEU OF ATTENDING			
<b>Andrew Clark</b> ( <i>Charles Rich</i> )			

**Total Present: 12**

**Family Representatives/Directors Present: 5**

AGENDA		
#	Topic	Presenter
1	Welcome	
2	September Minutes	
3	Finances	
4	Ezra T. Clark Family Archive (ezratclark.kindex.org)	
5	Timothy Baldwin Clark Book	
6	June 17 <sup>th</sup> Reunion	
7	2018 Clark History Tour	
8	Additional Items	
9	Closing	

## MEETING MINUTES/NOTES

1. Welcome: David S. Clark
  - a. Prayer: Kimball Clark
2. Review of September Minutes: Kelly Wight
3. Financial Review: David S. Clark (provided by Richard Clark prior to meeting)
  - a. Prior balance as of September 25, 2016 - \$14,812.60
  - b. Interest Credited - \$130.09
  - c. Total Receipts - \$130.09
  - d. Total Disbursements - \$0.00
  - e. Balance as of March 23, 2017 - \$14,942.69
    - i. Balance consists of:
      1. Checking Account – \$1,326.46
      2. Savings - \$7,165.05
      3. Certificates of Deposit - \$6,451.18
  - f. Certificates of Deposit is up on April 24
4. Kindex Demo
  - a. Kindex received People’s Choice Award at RootsTech 2017
  - b. ETC Org gave a \$1,000 original contribution – thank you!
  - c. Website: <https://ezratclark.kindex.org>
  - d. Dave Clark is set up as archive owner (he can allow others to join and give permissions)
  - e. Any group member can share anything digital: photos, books, audio files, videos, pictures of heirlooms, etc.
  - f. Concept is that the family can join together and everyone can contribute, and records can be transcribed by anyone (share the load)
  - g. Transcriptions of written records will connect the past and the present – we don’t have to keep hoarding records in files.
  - h. Pulls in “memories” from Family Search
  - i. Kindex allows a private space to look and transcribe docs to make them searchable
  - j. Demonstration of gaining access:
    - i. Click “request acces”
    - ii. State relative as the “reason”
    - iii. Dave Clark will add
  - k. Archive demonstration:
    - i. Left side has individual names
    - ii. Family Search “memories” are already imported
    - iii. To add a record, click “add a record”
    - iv. Anyone can transcribe
    - v. Anyone can search (acts like a Google search)
    - vi. “Gather” screen:
      1. Upload images
      2. Anyone can transcribe
      3. Add tags (names of people, places, dates, etc.)
    - vii. Archive owner (Dave) decides who has archive rights and can make things public
    - viii. To contribute, you must have a Kindex account
  - l. Suggestion: put instructions on the website, include a breakout session in the reunion with a demo and signing up live during breakout session
  - m. Content can be shared out on social networking (i.e. Facebook)
  - n. Info is housed on cloud servers – unlimited space

- o. (David) we purchased a 5-yr membership
  - p. (Kimball) we could possibly include scanning services at the reunion as well (for a small cost)
5. Reunion discussion: June 17
- a. Reservations have been made through Steven Steed
    - i. We have reserved the whole Rock Church building and the Main Street Park (Forbush Park).
    - ii. Deposit was \$75
  - b. Andrew Clark sent out an email with the initial flow of the meeting
    - i. 30 min. for a Porter speaker, 30 for Clark, 30 for connections
    - ii. Breakout rooms (Kimball)
      - 1. Wives (would be good to have female speakers)
      - 2. Kindex
      - 3. TBD
  - c. Other elements:
    - i. Charles' book is ready to print; it will be there
    - ii. Children's coloring book (should highlight a story shared by the 2 families) – motion passed to include coloring book and approve expense
    - iii. Pioneer games for kids? We could use the full upstairs for a kids' reunion
  - d. (Dave) Let's try to map out the timing:
    - i. 9:30 a.m. – Sign in
    - ii. 10:00 a.m. – Welcome, Announcements, ETC Testimony
    - iii. 10:25 a.m. – Main Program
      - 1. 10:30 – 11:00 a.m. Life Vision (Stanford Porter) speaker
      - 2. 11:00 – 11:25 a.m. ETC speaker (family connections)
    - iv. 11:30 – 12:30 – 30 min breakouts (3 to choose from, each person has time to attend 2)
  - e. (Alisha) Old reunions are on YouTube and Facebook page
  - f. Providing Lunch:
    - i. Porter group anticipates 50 attendees
    - ii. Include a gluten-free option if possible
6. Charles' Book:
- a. 400 pages, includes color maps
  - b. Charles would like a "nice" copy
  - c. Charles is OK with marking up the book price to include donations to the ETC org
  - d. (Dave) perhaps we could do the book at cost and ask for a donation on top? (discussion on pro/con of this approach)
  - e. We have a printer that can do batches of 10 at a time
  - f. Charles is OK paying cost himself and we can contribute (we could possibly help "motivate" the printing by telling Charles we'll cover printing costs if done by a certain date)
    - i. Ideally, books should be printed by April 30
  - g. We will want a number for sale at the reunion
  - h. Should ETC Org take on the copyright? (discussion – The family should maintain the copyright as a future source of revenue for the family)
7. Clark History Tour slated for 2018
- a. Rich Lambert/A Charles plan a tour in the Fall of 2018: CT to IN
  - b. We could put together to circulate at the reunion that includes costs, sites, etc.
8. Additional items:
- a. We should include bringing blankets, camp chairs on the reunion announcement
9. Closing:

- a. Next meeting, 3:00 p.m., Friday, September 29. Rock Church (and virtually)
- b. Closing Prayer: Bruce Porter

Motions During Session	Yeas	Nays	Outcome
Motion to approve children's coloring book at reunion	5	0	Passed

## ACTION ITEMS

### New from April 2017 Meeting

#	Description	Owner	Due	Status
1	Add April meeting minutes to website	David S. Clark		
2	Provide Kindex screenshots for a job aid to be put on website, provided at reunion	Kimball Clark Kelly Wight		
3	Andrew Clark lead on reunion	Andrew Clark		

### Outstanding from October 2016 Meeting

#	Description	Owner	Due	Status
1	Deliver thank you's to walking tour homes	Kimball Clark		Open
2	Completion/printing of Charle's book	Kimball Clark Andrew Clark		Open

### Completed in Last 6 Months

#	Description	Owner	Due	Status
1	Add April/Oct 2016 minutes to website	David S. Clark		Completed
2	Prepare thank you's to give to homes that participated in walking tour	Kelly Wight		Completed
3	Reservation of reunion venue	Dave Clark (Rich Clark)		Completed
4	Revision/relaunch of Ezra T. Clark Facebook page	Alisha Clark		Completed

### Older, Uncompleted/Tabled

#	Description	Owner	Due	Status
1	Finalize walking tour pamphlet and send to David S. Clark for website posting	Kimball Clark David S. Clark		
2	Reprinting of Noble Pioneer	Andrew Clark (with Alisha Clark edits included)		
3	Find acceptable survey software Create/distribute link to survey for family representatives to distribute	Kelly Wight David S. Clark		
5	Include temple work instructions for obtaining family names (including contacting Ralph) on website	David S. Clark		
6	Amasa Lyman Clark journal scanning decision	David S. Clark		Open from April 2016 meeting
7	April 2013 email list from last reunion – digitized for distribution	Kelly Wight		Open from April 2016 meeting